



# Helping OUR OWN

## Payroll Deduction Form

The Brookshire Brothers Helping Our Own fund provides support to fellow Employee Owners who have suffered a significant financial hardship due to a house fire, natural disaster, family death, medical expenses or other unforeseen events.

The fund enables you as an employee to provide support for your fellow Employee Owners during their time of need. You can opt to give either weekly or monthly through payroll deduction. All donations further the purposes of the Helping Our Own fund in its programs and operations to assist “our own” Brookshire Brothers employees.

All employees are eligible to apply, whether or not they donate to the Helping Our Own fund. Applications are strictly confidential. Assistance granted is a gift, not a loan. There is no expectation of re-payment.

Employee Name  Employee #

Store Number  Date

Payments in the amount of \$  per applicable payroll period (minimum \$5 per month or \$1.00 per week) are to be deducted through Brookshire Brothers, Inc. payroll for the purpose of depositing the funds into the Helping Our Own fund.

Employee represents that this authorization is executed voluntarily and has not been made as a condition of his/her continued employment.

**I UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS STATED ABOVE AND AUTHORIZE THE PAYROLL DEDUCTIONS TO BE MADE AS INDICATED.**

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE MAIL THE COMPLETED DEDUCTION FORM TO  
BROOKSHIRE BROTHERS HUMAN RESOURCE DEPARTMENT**

*Brookshire Brothers*